

# INVITATION FOR QUOTATIONS FOR ORDERS ABOVE R30 000.00 BUT LESS THAN R200 000.00

# REFERENCE NO. UEDA/SCM/DD01/2024 REQUEST FOR ACCREDITED SERVICE PROVIDER TO SUPPLY AND THE DELIVERY OF GROUNDNUTS SEED FOR UTHUKELA ECONOMIC DEVELOPMENT AGENCY

SUPPLIER	
ADRESS:	TELL NO:
	CELL NO:
	FAX NO:
PREPARED FOR:	
UTHUKELA ECONOMIC	DEVELOPMENT AGENCY
131 MURCHISON STREE	T .
LADYSMITH	
3370	COMPILE DATE:18 APRIL 2024

### QUOTATION ARE HEREBY INVITED FROM SUITABLE SERVICE PROVIDER TO QUOTE FOR THE FOLLOWING:

**DIRECTORATE: PROGRAMMES** 

**CONTACT PERSON: MS. NS SITHOLE** 

CELL 073 254 5433

#### **SPECIAL CONDITIONS**

1. Supplier are to adhere strictly to the specifications given.

2Not adhering to the specifications, will result in the quotation not being considered

3. Faxed or e-mailed quotations will not be accepted.

ltem no	Specifications	Quantity	Unit Price R	Total Price R
1	Groundnuts Seeds 40kg x 100	100		
	SUB TOTAL			R
	15%VAT AMOUNT			R
	TOTAL AMOUNT			R

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# REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS FOR ORDERS ABOVE R30 000.00 BUT LESS THAN R200 000.00

#### REFERENCE NO. UEDA/SCM/DD01/2024

# REQUEST FOR ACCREDITED SERVICE PROVIDER TO SUPPLY AND DELIVERY OF GROUNDNUTS SEED FOR UTHUKELA ECONOMIC DEVELOPMENT AGENCY

#### 18 APRIL 2024

UThukela Economic Development Agency is hereby invites quotations from qualified and experienced service provider for the following:

Item No.	Specifications	Quantity
1.	Groundnuts Seeds 40 kg x 100	100
	SPECIAL CONDITIONS:  1. Suppliers are to adhere strictly to the specifications	
	given.  2. Not adhering to the specifications, will result in the quotation not being considered.	
	3. Faxed or e-mailed quotations will not be accepted. 4. Advert will run for 7 days.	

# GENERAL CONDITIONS:

Quotations must be submitted using the official quotation form obtainable from the Supply Chain Management Unit office (Procurement).

- Sealed quotations outwardly marked: <u>Ref. No. UEDA/SCM/DD01/2024</u>:
   <u>Request for accredited service provider to supply and delivery of groundnuts seed for uThukela Economic Development Agency.</u> must be addressed to the <u>Chief executive officer</u> and placed in the Tender Box, 131 Murchison Street, Ladysmith, not later than 12H00 on Thursday, 25 April 2024
- 2. MBD1, MBD4, MBD6.1, MBD 8 and MBD 9 forms must be filled in and submitted together with the quotation.
- 3. All Quotations will be evaluated on a point system in accordance with the provisions of the **Preferential Procurement Policy Framework Act No. 5**

of 2000 and the revised PREFERENTIAL PROCUREMENT REGULATIONS, 2022.

4. In terms of Regulation 6, the allocation of 20 points as per Preferential Procurement Policy Framework Act of 2022 will be applicable.

5. The 80/20 preference point system in terms of the Municipality's

policy will be applicable as follows:

iolicy will be applicable us renews.	points
price	80
Specific Goals (20 Points)	
-Race-100% Black Owned	5
-Gender-100% woman Owned	5_
-Disability	5
Locality-Officed Based in uThukela District Municipality	5
Total points for price and specific Goal	100

- **6.** Prices quoted must include value added tax if suppliers are registered for VAT, delivery charges and off-loading to the municipal premises.
- 7. No bid will be accepted from person in the service of the state.
- 8. Any quote will not necessary be accepted and the Municipality Reserves the Right to Accept the whole or any Part of Any quote.
- 9. A valid SARS tax Pin number must be submitted together with the document.
- 10. Prices altered by means of correction fluid will not be considered
- 11.Preference will be given to Database Suppliers
- 12.A current (30 days) Business and or Business Residential municipal account for all services must be included in the bid document, even outside the UThukela District Municipal boundaries. In case of leasing, the lease agreement must be submitted, indicating who is responsible for water, electricity & rates.

13. Proof of registration, on the central supplier database of government.

Enquiries may be directed to: MS. NS SITHOLE Tell: 073 254 5433

Checked by: Fanelesbonge Mbuyisa

(Acting Chief Financial Officer)

UTHUKELA ECONOMIC

SR Sibisi / Acting Chief Executive Officer DEVELOPMENT AGENCY
131 MURCHISON STREET
LADYSMITH 3370
HERON HOUSE BUILDING

## PART A INVITATION TO BID

	BY INVITED TO BID FOR RE					IPALITY/ MUNI	CIPAL	ENTITY)
BID NUMBER:	UEDA/SCM/DD01/2024	CLOSING DA		5/04/202		CLOS		
DESCRIPTION	REQUEST FOR ACCREDIT		UVIDER TO	J 2044ľ	_Y ANU I	DELIVERY OF	コベリンド	NDNUTS SEED FOR UTHUKELA
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LADYSMITH	1949				<del></del>			
3370	water and the second se							
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VAT REGISTRA	TION NUMBER					I	T	10-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-
TAX COMPLIAN	CE STATUS	TCS PIN:			OR	CSD No:		
	S LEVEL VERIFICATION	Yes				E STATUS . SWORN		Yes
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ORDER TO QU	JALIFY FOR PREFERENC	E POINTS FO	R B-BBEE	]				
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REPRESENTAT	IVE IN SOUTH AFRICA	☐Yes	,	]No		D SUPPLIER F GOODS /SERV		
FOR THE GOOD OFFERED?	OS ISERVICES IWORKS	[IF YES ENCL	OSE PRO	OF]		KS OFFERED		[IF YES, ANSWER PART B:3]
TOTAL NUMBE	R OF ITEMS OFFERED				TOTA	L BID PRICE		R
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SIGNATURE OF	BIDDER		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	•••	DATE		****	,
SIGNED	DER WHICH THIS BID IS							
	EDURE ENQUIRIES MAY BE	DIRECTED TO	):				MAY B	BE DIRECTED TO:
DEPARTMENT					ACT PE			AND INC.
CONTACT PER		1			HONE N	NUMBER IMBED		
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# PART B TERMS AND CONDITIONS FOR BIDDING

1.	BID SUBMISSION:	- Andrew -			
1.1.	BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE COFCONSIDERATION.				
	ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED-(NOT TO BE RE-TYPED) OR ONLINE				
1.3.	THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GOF CONTRACT.	FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT CC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS			
2.	TAX COMPLIANCE REQUIREMENTS				
2.1	BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATION				
	BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDEN ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX ST	ATUS.			
2.3	APPLICATION FOR THE TAX COMPLIANCE STATUS (TCS) CERTIFIC. USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTE WWW.SARS.GOV.ZA.	ATE OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO R WITH SARS AS E-FILERS THROUGH THE WEBSITE			
2.4	FOREIGN SUPPLIERS MUST COMPLETE THE PRE-AWARD QUESTION	NNAIRE IN PART B:3.			
2.5	BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGET				
2.6	IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.				
2.7	WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON MUST BE PROVIDED.	I THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER			
3.	QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS				
3.1.	IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA	RSA)? YES NO			
3.2.	DOES THE ENTITY HAVE A BRANCH IN THE RSA?	☐ YES ☐ NO			
3.3.	DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE F	SA? YES NO			
3.4.	DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?	☐ YES ☐ NO			
3.5.	IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?	☐ YES ☐ NO			
IF T	HE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REC TEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SA	UIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS RS) AND IF NOT REGISTER AS PER 2.3 ABOVE.			
NB: NO	FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY REI BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF T	NDER THE BID INVALID. HE STATE.			
SIG	SNATURE OF BIDDER:				
CA	PACITY UNDER WHICH THIS BID IS SIGNED:	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,			

#### TAX CLEARANCE CERTFICATE REQUIREMENTS

It is a condition of bid that the taxes of the successful bidder <u>must</u> be in order, or that satisfactory arrangements have been made with South African Revenue Service (SARS) to meet the bidder's tax obligations.

- In order to meet this requirement bidders are required to complete in full the attached form TCC 001 "Application for a Tax Clearance Certificate" and submit it to any SARS branch office nationally. The Tax Clearance Certificate Requirements are also applicable to foreign bidders / individuals who wish to submit bids.
- 2 SARS will then furnish the bidder with a Tax Clearance Certificate that will be valid for a period of 1 (one) year from the date of approval.
- The original Tax Clearance Certificate must be submitted together with the bid. Failure to submit the original and valid Tax Clearance Certificate will result in the invalidation of the bid. Certified copies of the Tax Clearance Certificate will not be acceptable.
- In bids where Consortia / Joint Ventures / Sub-contractors are involved, each party must submit a separate Tax Clearance Certificate.
- 5 Copies of the TCC 001 "Application for a Tax Clearance Certificate" form are available from any SARS branch office nationally or on the website <a href="https://www.sars.gov.za">www.sars.gov.za</a>.
- Applications for the Tax Clearance Certificates may also be made via eFiling. In order to use this provision, taxpayers will need to register with SARS as eFilers through the website <a href="www.sars.gov.za">www.sars.gov.za</a>.

#### **DECLARATION OF INTEREST**

1. No bid will be accepted from persons in the service of the state1\*.

3

submitted with the bid.

(a) a member of -

(i) (ii)

(iii)

any municipal council;

any provincial legislature; or

(c) an official of any municipality or municipal entity;

(f) an employee of Parliament or a provincial legislature.

(b) a member of the board of directors of any municipal entity;

the national Assembly or the national Council of provinces;

meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
(e) a member of the accounting authority of any national or provincial public entity; or

(d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the

2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority and/or take an oath declaring his/her interest.

In order to give effect to the above, the following questionnaire must be completed and

3.1	Full Name:	
3.2	Identity Number:	
3.3	Company Registration Number:	
3.4	Tax Reference Number:	
3.5	VAT Registration Number:	
3.6	Are you presently in the service of the state2*	YES / NO
3.6.1	If so, furnish particulars.	
3.7	Have you been in the service of the state for the past twelve months?	YES / NO
3.7.1	If so, furnish particulars.	
* MSC	CM Regulations: "in the service of the state" means to be –	

3.8	Do you, have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid?	
3.8.1	If so, furnish particulars.	
3.9	Are you, aware of any relationship (family, friend, other) between a bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid?	
3.9.1	If so, furnish particulars	
	.,,	
	YES / NO	
	YES / NO	
3.10	Are any of the company's directors, managers, principal shareholders or stakeholders in service of the state?	YES / NO
3.10.	.1If so, furnish particulars.	

3.11Are any spouse, child or parent of the managers, principal shareholders of the state?		YES / NO
3.11.1 If so, furnish particulars.		·
,		
	CERTIFICATION	
	<b>~</b>	
I, THE UNDERSIGNED (NAME)		
CERTIFY THAT THE INFORMAT	TION FURNISHED ON THIS DECLARAT	ION FORM IS CORRECT.
I ACCEPT THAT THE STATE M BE	IAY ACT AGAINST ME SHOULD THIS	DECLARATION PROVE TO
FALSE.		
***************************************		
Signature		Date
,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		
Position	Name of Bidde	er

### PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

#### 1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to invitations to tender:
  - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
  - the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

#### 1.2 To be completed by the organ of state

(delete whichever is not applicable for this tender).

- a) The applicable preference point system for this tender is the 90/10 preference point system.
- b) The applicable preference point system for this tender is the 80/20 preference point system.
- c) Either the 90/10 or 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.
- 1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:
  - (a) Price; and
  - (b) Specific Goals.

#### 1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

Total points for Price and SPECIFIC GOALS	
SPECIFIC GOALS	20
PRICE	80

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

#### 2. **DEFINITIONS**

- (a) "tender" means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) "price" means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) "tender for income-generating contracts" means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) "the Act" means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

#### 3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

#### 3.1. POINTS AWARDED FOR PRICE

#### 3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 or 90/10

or

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

#### 3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME

#### **GENERATING PROCUREMENT**

#### 3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 or 90/10 or

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmax = Price of highest acceptable tender

#### 4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
  - (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
  - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table

#### below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender		Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Price	 80		A
Specific Goal (20 Points):			
-Race-100% Black Owned	5		
-Gender-100% woman Owned	5		
-Disability	5		
Locality-office based in uThukela District	5		
Total points for price and specific Goal	100		

#### **DECLARATION WITH REGARD TO COMPANY/FIRM**

4.3.	Name of company/firm		
4.4.	Company	registration	number:
	***************************************	***************************************	
4.5.	TYPE OF COMPANY/ FIRM		
	Partnership/Joint Ve		
	One-person business/sole propriety Close corporation		
	Public Company		
	Personal Liability Company		
	(Ptv) Limited		

## Non-Profit Company State Owned Company [TICK APPLICABLE BOX]

- 4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:
  - i) The information furnished is true and correct;
  - ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
  - iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
  - iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have
    - (a) disqualify the person from the tendering process;
    - recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
    - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
    - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and
    - (e) forward the matter for criminal prosecution, if deemed necessary.

	SIGNATURE(S) OF TENDERER(S)
SURNAME AND NAME:	
DATE:	
ADDRESS:	

### DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Municipal Bidding Document must form part of all bids invited.
- It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- The bid of any bidder may be rejected if that bidder, or any of its directors have:
  - a. abused the municipality's / municipal entity's supply chain management system or committed any improper conduct in relation to such system;
  - b. been convicted for fraud or corruption during the past five years;
  - c. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
  - d. been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).
- In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

Item	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector?	Yes	No
	(Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <i>audi alteram partem</i> rule was applied).		
	The Database of Restricted Suppliers now resides on the National Treasury's website( <a href="www.treasury.gov.za">www.treasury.gov.za</a> ) and can be accessed by clicking on its link at the bottom of the home page.		
4.1.1	If so, furnish particulars:		
	·		·
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)?	Yes	No
	The Register for Tender Defaulters can be accessed on the National Treasury's website (www.treasury.gov.za) by clicking on its link at the bottom of the home		
	page.		
4.2.1	If so, furnish particulars:		1
4.3	Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?	Yes	No

4.3.1	If so, furnish particulars:			
Item	Question		Yes	No
4.4	Does the bidder or any of its directors owe any municipal rates municipal charges to the municipality / municipal entity, or to a / municipal entity, that is in arrears for more than three months	nny other municipality	Yes	No
4.4.1	If so, furnish particulars:			
4.5	Was any contract between the bidder and the municipality / mun other organ of state terminated during the past five years on acceperform on or comply with the contract?	nicipal entity or any ount of failure to	Yes	No
4.7.1	If so, furnish particulars:			
CEI DEC I A AC'	CERTIFICATION  HE UNDERSIGNED (FULL NAME)  RTIFY THAT THE INFORMATION FURNISHEI CLARATION FORM TRUE AND CORRECT.  CCEPT THAT, IN ADDITION TO CANCELITION MAY BE TAKEN AGAINST ME SHOOVE TO BE FALSE.	O ON THIS LATION OF A C		
 Sigi	nature	 Date	•••••	
Pos	ition	 Name of Bidder		Is367hW

#### CERTIFICATE OF INDEPENDENT BID DETERMINATION

- 1 This Municipal Bidding Document (MBD) must form part of all bids<sup>1</sup> invited.
- Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).<sup>2</sup> Collusive bidding is a pe se prohibition meaning that it cannot be justified under any grounds.
- Municipal Supply Regulation 38 (1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:
  - a. take all reasonable steps to prevent such abuse;
  - b. reject the bid of any bidder if that bidder or any of its directors has abused the supply chain management system of the municipality or municipal entity or has committed any improper conduct in relation to such system; and
  - c. cancel a contract awarded to a person if the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract.
  - This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
  - In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid:

<sup>1</sup> Includes price quotations, advertised competitive bids, limited bids and proposals.

<sup>&</sup>lt;sup>2</sup> Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

#### CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:	
(Bid Number and Description)	
in response to the invitation for the bid made by:	
(Name of Municipality / Municipal Entity)	)
do hereby make the following statements that I certify to be true and	complete in every respect
I certify, on behalf of:	that:
(Name of Bidder)	

(Name of bloder)

1. I have read and I understand the contents of this Certificate;

- 2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
- 3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
- 4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
- 5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
  - (a) has been requested to submit a bid in response to this bid invitation;
  - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
  - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder

- 6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium<sup>3</sup> will not be construed as collusive bidding.
- 7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
  - (a) prices;
  - (b) geographical area where product or service will be rendered (market allocation)
  - (c) methods, factors or formulas used to calculate prices;
  - (d) the intention or decision to submit or not to submit, a bid;
  - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
  - (f) bidding with the intention not to win the bid.
- 8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

<sup>&</sup>lt;sup>3</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

Signature	Date
Position	Name of Bidder
	In01414

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